

## Office of Student Services Westside Community Schools

### Enrollment for District Residents

1. Complete new student enrollment forms online. Start this process at <http://westside66.org/student-services/enrollment-registration-and-records/>.
2. Bring the following required documents to bring the Westside Welcome Center located at the ABC Building, 909 South 76th Street:
  - a certified copy of child's original birth certificate
  - proof of child's immunizations
  - evidence of a recent health exam (for children entering Kindergarten, 7th Grade, and children who are new to the State of Nebraska).
  - proof of residency (see below)
    - Single Family House (Own): Current MUD or OPPD bill AND Proof of ownership (tax bill, mortgage statement, or homeowners insurance statement)
    - Single Family House (Rent/Lease): Current MUD or OPPD bill AND a copy of current lease
    - Single Family Apartment: Current MUD or OPPD bill AND a copy of current lease
    - Two Family House: Please call Julie Thacker at 402-390-2107 for Two Family Forms

#### **About Residency:**

Owning property or renting a dwelling within the District does not, in and of itself, qualify a child for attendance. To enroll as a district resident, you must reside at a District address to be entitled to enroll in the district or attendance area. Nebraska Department of Education regulations define residence as "that place in which a person is actually domiciled, which is one's established home and the place to which one intends to return when absent therefrom. It is the place where a person is actually living full time."