

March 2018

Dear Colleagues:

It is my pleasure to announce that, beginning in 2018, District 66 will recognize one administrator with the Dr. Jim Tangdall Beacon Award for Administrator of the Year. This annual award will be given to a person who demonstrates the qualities that Dr. Tangdall exemplified during his 25-year administrative career at Westside.

Dr. Tangdall began his career with Westside Community Schools in 1957 as a math teacher and basketball coach at Westside High School. In 1967, he began his administrative career when he was named as an Assistant Principal at the high school, and Principal in 1971, serving in that position until 1984. That year, Dr. Tangdall was appointed as an Associate Superintendent, and then Superintendent in 1988, leading the district until his retirement in 1992.

In his role over the years as a teacher, a coach, and administrator, Dr. Tangdall was admired for the impact he had on the district. He was beloved by students and families, and respected by his colleagues. The following attributes were paramount in his many years of service to Westside Community Schools:

1. Builds Positive Relationships
2. Ability to Manage School Operations
3. Effective Educational Leadership
4. Service to Community and Commitment to Young People
5. Respected and Ethical Leader
6. Continuous Learner

I hope you will consider nominating a colleague. The deadline for nominations is May 1, 2018 and the recipient will be honored at the end of the year event.

Yours in Education,

Blane McCann

Westside Community Schools

Dr. Jim Tangdall Beacon Award for Administrator of the Year

Nomination Form for the 2017-2018 school year

Nominee's Name: _____
Must be current WCS Administrator

Name of School / Department: _____

Years of Service: _____

Nominator's Name _____
Must be a WCS current employee

Phone: _____ School / Department: _____

Signature _____
(Assistant Superintendent of Human Resources)

Date: _____

**** Completed nomination materials must be received by 4:00 p.m. on May 1, 2018 ****

Nomination Guidelines for Administrator of the Year

- The individual making the nomination must be a current district employee.
- Persons nominated for Administrator of the Year must be a current building or department administrator for four or more years.
- One individual nominator should solicit all recommendation letters, ensure that the attached criteria is met and submit letters in one nomination packet.
- The maximum number of letters of recommendation is 7 per nominee.
- Letters of support should be varied and may come from other building administrators, certified and non-certified staff, and parents and community members.
- Letters signed by groups of people will not be accepted. All nominations should be signed and delivered by 4:00 p.m. on May 1 of each year.
- Collectively, nomination letters should provide detail and examples based on the award criteria.
- A person who was nominated the previous year and not selected may have their nomination packet re-activated using the previous year's nomination packet. If nomination was two or more years prior, a new complete nomination packet must be submitted. ** (Not applicable for 2018) **
- If a nomination packet is being reactivated from the previous year, please include at least two new nomination letters as supplement to last year's packet.
** (Not applicable for 2018) **
- If at all possible, the Award recipient should be present at End of the School Year Event to be honored.

**Criteria for Nominations for the
Dr. Jim Tangdall Beacon Award for Administrator of the Year**

(One recipient will be chosen for this award)

Positive Relationships: Has a positive relationship with all constituencies; annually thinks about the interests and needs of others; is considered approachable by all.

Ability to Manage School Operations: Possesses strong administrative, budgeting, personnel, safety and communication skills; is well organized; follows through with key decisions and aligns the school with the District's Strategic Plan.

Educational Leadership: Ensures the effectiveness of his/her school or department and firmly believes that supporting teaching and learning is a key to student achievement and engagement.

Service to Community: Commitment to young people and staff goes beyond the school day; is involved with after school activities, community or civic organizations, and gives that "extra" to his or her school community.

Ethical Leadership: An exemplary administrator who is well respected as a leader and is an ethical role model. An administrator who leads and who serves on District committees seeking to maintain, innovate, and design educational best practices.

Professional Development: A continuous, life-long learner involved with professional organizations, committees, commissions and task forces; leads seminars and presentations using effective and innovative instructional strategies and data.

All completed materials and letters of recommendation should be sent to:

**WCS Human Resources Office
ABC Building
909 S. 76th Street
Omaha, Nebraska
402-390 2100**

**** Submit all completed nomination materials by 4:00 p.m. on May, 1, 2018 ****