

**WESTSIDE COMMUNITY SCHOOLS  
DISTRICT 66  
Board Meeting Minutes - July 17, 2017**

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The Board of Education Meeting of School District 66 was convened in open and public session on July 17, 2017 at 6:30 p.m. at the Westside ABC Building, 909 S. 76th Street, Omaha, Nebraska.

**Board members present:**

- Beth Morrissette, President
- Dana Blakely, Vice President
- Doug Krenzer, Secretary
- Adam Yale, Treasurer
- Kris Karnes, Director
- David Williams, Director

Notice of the meeting was given by placing advance notice on the front page of the District's website no less than 48 hours in advance of the scheduled commencement of the meeting as authorized by Board Policy 1220. Notice for this meeting appeared beginning on July 10, 2017, and appeared continuously up through the start of this board meeting, a copy of which is attached to the official minutes. Notice of this meeting and the availability of the agenda was simultaneously given to all members of the Board of Education and available to anyone at the Board of Education office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Ms. Morrissette called the Board of Education Meeting to order at 6:30 p.m. Board member attendance is noted above. Ms. Morrissette welcomed the audience and confirmed with Ms. Hurley that public notice had been given of the meeting under the Nebraska Open Meetings Act and that a copy of the Nebraska Open Meetings Act is posted at the meeting, as required by law.

**District Staff in Attendance:**

Blane McCann, Mark Weichel, Bob Zagozda, Alan Bone, Alison McGinn, Molly Hurley, Brandi Petersen, Greg Betts, Brian Gabriel, Jennifer Harr, Erin Vik, Jennifer Allen, Cynthia Bailey, Garret Higginbotham.

**Others in Attendance\*:**

Dave Richardson, Rob Zimmerman, Sean Kelley, Michael Modra, Nancy Novak, Sean Fennessy.

\*Members of the public are not required to identify themselves to attend. Attendee names appearing in these minutes are those who signed a voluntary sign-in sheet.

**Approval of Minutes**

Mr. Williams moved for approval of the minutes from the Board of Education Meeting held on June 12, 2017, as presented. Ms. Karnes seconded. Motion carried by unanimous roll call vote, with Mr. Krenzer abstaining.

**Treasurer's Report**

Mr. Yale presented the treasurer's report for June 2017 and requested approval of expenditures in the amount of \$9,062,171. Ms. Blakely seconded. Motion carried by unanimous roll call vote. A copy of the June 2017 financial statement is attached to the official minutes.

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### **Communications**

Ms. Brandi Petersen, Director of Communications and Community Engagement, welcomed a surprise choral performance by Mr. Doran Johnson, department chair of the high school performing arts department, along with a group of students, who sang belated birthday wishes to Dr. McCann.

### **Swanson Schematic Design Update**

Representatives from Alley Poyner Macchietto (APM) Architects (Todd Moeller and Nancy Novak) and Rob Zimmerman from Project Advocates presented the schematic design for the new Swanson Elementary School. Alley Poyner Macchietto and Project Advocates previously shared the presentation with the Board of Education on Tuesday, July 11, 2017. Multiple Design Advisory Committee (district staff, parents, representatives from the neighborhood) meetings have been held over the past several months. A copy of APM's powerpoint presentation is attached to the official minutes.

### **Legislative Update**

Mr. Sean Kelley, district lobbyist, presented a year-end report to the board on the 2017 legislative session. He thanked the board, district administrators and finance staff for their support and input throughout the session. Dr. McCann also expressed thanks to Sean for his firm's commitment to Westside Schools. He stated that he and Sean would be working to establish a date for a legislative forum in the coming weeks to keep our community stakeholders informed on issues important to Westside Schools. A copy of Mr. Kelley's 2017 Legislative Report is attached to the official minutes.

### **Board Policy for Approval - #5660 - Student Wellness**

Ms. Alison McGinn, Administrative Counsel, and Alan Bone, Director of Student Services, presented Board Policy 5660 - Student Wellness - for approval. Revisions to this policy were introduced for discussion and consideration at the Board Meeting on June 12, 2017. Proposed revisions focused primarily on food safety, allergens and healthy food options. District approved snack food lists were developed through collaboration with administrators, teachers, district parents, and nutrition services staff, including the district's Nutrition Specialist. Mr. Williams moved for approval of revisions to Board Policy 5660. Motion seconded by Mr. Krenzer. Motion carried by unanimous roll call vote. Copies of the Executive Summary and board policy are attached to the official minutes.

### **Board Policy for Review - #3410 - Unpaid Meal Accounts**

Ms. McGinn and Mr. Erin Vik, Director of Nutrition Services, presented new Board Policy 3410 - Unpaid Meal Accounts - for consideration and discussion by the board. This is a first presentation. Creation of this new policy stems from the Healthy Hunger-Free Kids Act of 2010 and a determination by the USDA that states and local school districts would be responsible for establishing local policies and communicating the district policy to parents regarding unpaid meal accounts.

Proposed new Board Policy #3410 addresses:

- The district's meal charge policy that will apply district-wide (and not by individual building);
- How the school will handle situations where children do not have money in their account or in hand to cover the cost of their meal at the time of service;
- Procedures for maintaining confidentiality and dignity of the child; and
- How delinquent accounts will be addressed, and by whom.

Approval of new policy will be requested at the August 7, 2017 board meeting. A copy of the new proposed board policy #3410 is attached to the official minutes.

#### **Board Regulation Revision - #5115R - Homeless Students**

Ms. McGinn and Mr. Bone presented a revision to Board Regulation #5115R. Presentation is to inform the board and provide opportunity for board discussion, as revisions to board regulations do not require board action. The McKinney-Vento Homeless Assistance Act, as reauthorized by Title IX, Part A of the Every Student Succeeds Act (ESSA), contains revisions for:

- Removal of "foster children" from the purview of McKinney-Vento;
- A presumption that it is in the best interest of a homeless child to remain in his or her school of origin; and
- Assuring that a homeless child's or unaccompanied youth's living situation is not directory information under FERPA.

Board regulation 5115R is amended to include these changes. A copy of the Executive Summary and board regulation #5115R are attached to the official minutes.

#### **District Communication Review**

Ms. Petersen presented an overview of activities and initiatives of the Communications Department from the 2016-2017 school year. Ms. Petersen's comprehensive report included statistical analysis on the district's growth in media reaches through both traditional and social media outlets; changes to district procedures on distribution of flyers and newsletters; preliminary results of the 2017 Spring communications audit; and plans for the 2017-2018 school year. A copy of Ms. Petersen's report and powerpoint are attached to the official minutes.

#### **State Aid Presentation**

Mr. Brian Gabriel, Director of Finance, presented an overview of the state aid formula, basic funding calculations and key elements of LB409 that impact funding for our district. The elimination of the common levy and a return to individual aid calculation in FY18 results in a drop in state aid of approximately \$13.4 million, but is offset by additional levy funds that will be retained by the district. A copy of Mr. Gabriel's powerpoint presentation is attached to the official minutes.

**Non-Levy Budget Funds**

Mr. Zagozda and Mr. Gabriel presented a timeline of the budget adoption process and outlined preliminary non-levy fund budgets.

	<b>FY16 Actual</b>	<b>FY17 Budget</b>	<b>FY17 Est. Actual</b>	<b>FY18 Budget</b>
<b>Nutrition Services</b>				
Revenue	\$5,166,364	\$5,101,650	\$5,260,310	\$5,308,466
Expense	\$4,954,171	\$5,200,000	\$5,158,603	\$5,293,333
<b>Activities Fund</b>				
Revenue	\$1,620,382	\$1,800,000	\$1,711,186	\$2,000,000
Expense	\$1,547,551	\$1,800,000	\$1,866,826	\$2,000,000
<b>Enterprise Fund</b>				
Revenue	\$ 640,676	\$ 386,000	\$ 487,404	\$ 420,000
Expense	\$ 517,568	\$ 373,704	\$ 487,184	\$ 428,998
<b>Student Fees</b>				
Revenue	\$ 49,945	\$ 125,000	\$ 50,650	\$ 100,000
Expense	\$ 50,045	\$ 125,000	\$ 50,650	\$ 100,000

Total FY18 Budgeted Expense: \$7,822,331  
 Total FY17 Estimated Expense: \$7,498,704  
 Increase of: \$323,627 or 4.32%

A copy of the Executive Summary and powerpoint presentation are attached to the official minutes.

**Personnel Report**

In Dr. Schonewise's absence, Ms. McGinn presented recommendations for approval of five probationary contracts. Mr. Williams moved for approval of the Personnel Report; Ms. Blakely seconded. Motion carried by unanimous roll call vote. A copy of the Personnel Report is attached to the official minutes.

**Superintendent Contract**

Mr. Williams moved for approval of the three-year contract for Dr. Blane McCann as Superintendent, commencing July 10, 2017, and ending July 9, 2020, with compensation in 2017-2018 to include a base salary of \$214,240; a retirement plan contribution of \$20,000; and all other provisions as are set forth in the proposed contract and accompanying Superintendent Transparency Notice that has appeared on the District's website continuously since Thursday, July 13, 2017; and to designate the Board President to sign the contract. Ms. Karnes seconded. Motion carried by unanimous roll call vote. A copy of the Superintendent contract is attached to the official minutes.

Mr. Williams moved for approval of a performance bonus for Superintendent Blane McCann for the 2016-2017 school year in the amount of \$15,000. Mr. Yale seconded. Motion carried by unanimous roll call vote.

**Written Report:**

**Nutrition Services - Annual Update and 3-Year Administrative Review Report**

A copy of the Executive Summary and Mr. Vik's reports are attached to the official minutes.

**Reports**

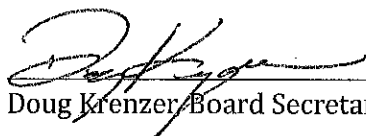
Dr. McCann announced that Board of Education Big Idea Meeting will be held on Monday July 31, 2017, for the purpose of discussing and approving a resolution for levy override. This meeting will be held at the regular board meeting time of 6:30pm. An agenda will be made available on the district website.

**Announcements**

Dr. McCann reviewed other upcoming events:

July 26-28, 2017	NCSA Administrator Days - Kearney
July 31, 2017	Lighthouse Educator Academy Welcome Breakfast - 8:00am
July 31, 2017	Board of Education Big Idea Meeting (Levy Override) - 6:30pm
August 7, 2017	Veteran Staff Returns!
	** All Staff Welcome Back Breakfast & Meeting @ WHS - 7:45am **
August 7, 2017	Board of Education Meeting - 6:30pm
August 8, 2017	Bond Oversight Committee Meeting - 6:00pm
August 10, 2017	All Elementary Buildings - Open House / Sneak-Peek Night (Individual Elementary building times & activities vary)
August 15, 2017	First Day of School!
August 21, 2017	Board of Education Meeting - 6:30pm

There being no further business, the meeting adjourned at 8:39 p.m.

  
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Doug Krenzer, Board Secretary

