

**WESTSIDE COMMUNITY SCHOOLS
DISTRICT 66
Board Meeting Minutes – July 18, 2016**

The Board of Education Meeting of School District 66 was convened in open and public session on July 18, 2016 at 6:30 p.m. at the Westside ABC Building, 909 S. 76th Street, Omaha, Nebraska.

Board members present: David Williams, President
 Beth Morrissette, Vice President
 Kris Karnes, Secretary
 Dana Blakely, Treasurer
 Rosie Zweiback, Director
 Adam Yale, Director

Notice of the meeting was given by placing advance notice on the front page of the District's website no less than 48 hours in advance of the scheduled commencement of the meeting as authorized by Board Policy 1220. Notice for this meeting appeared beginning on July 13, 2016, and appeared continuously up through the start of this board meeting, a copy of which is attached to the official minutes. Notice of this meeting and the availability of the agenda was simultaneously given to all members of the Board of Education and available to anyone at the Board of Education office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

District Staff in Attendance:

Blane McCann, Enid Schonewise, Greg Betts, Bob Zagozda, Alison McGinn, Alan Bone, Ruby Larson, Kami Jessop, Jim Sides, Beth Welke, Jay Opperman, Garret Higginbotham, Brandi Petersen, Molly Hurley.

Others in Attendance*:

Dave Richardson, Rob Zimmerman, Michael Modra. *Members of the public are not required to identify themselves to attend. Attendee names appearing in these minutes are those who signed a voluntary sign-in sheet.

Mr. Williams called the meeting to order at 6:30 p.m. Board member roll call was taken and attendance is noted above. Mr. Williams welcomed the audience and confirmed with Ms. Hurley that public notice had been given of the meeting under the Nebraska Open Meetings Act and that a copy of the Nebraska Open Meetings Act is posted at the meeting, as required by law. He acknowledged that the meeting had been publicly announced and the agenda was available to any interested parties.

Ms. Morrissette made a motion to approve the minutes of the Board of Education Meeting held on June 13, 2016, as presented. Ms. Zweiback seconded. Motion carried by unanimous roll call vote.

Financials

Ms. Blakely presented the treasurer's report for June 2016 and made a motion for approval of expenditures in the amount of \$8,951,181. Mr. Yale seconded. Motion carried by unanimous roll call vote. A copy of the June 2016 Financial Statements are attached to the official minutes.

Communications:

Prairie Lane Elementary

Ms. Beth Welke, Principal at Prairie Lane Elementary, shared about the book that staff used as a focus for this past school year. Last August, she provided each staff member with a copy of *The Energy Bus*, by Jon Gordon, and they used the books "10 rules for the ride of your life" as their focus with each other and their students throughout the year. A companion book, *The Energy Bus for Kids*, also by Jon Gordon, was

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available in the media center and classrooms for students to read and offers kid-focused lessons on how to stay positive. Ms. Welke will be providing her staff with a copy of another Jon Gordon book this year, titled *The Seed: Finding Purpose and Happiness in Life and Work*. Additionally, Ms. Welke reported that this coming school year, the staff will be focusing on Personalized Learning and SEM. (A copy of Ms. Welke's powerpoint is attached to the official minutes.)

Board Policy Updates

As part of the district's ongoing review of board policies, Ms. Alison McGinn, Administrative Counsel, presented the following seven board policies for approval. Ms. McGinn presented these policies for consideration and discussion at the June 13, 2016 Board of Education Meeting. At that meeting, there was discussion on the addition of further clarifying language on: sexual orientation and sexual harassment; the scope / extent of electronic communication / messaging (email or text) between teachers and students as related to classroom work or school activities; and the inclusion of grade 9 when providing choice of high school setting / building for pregnant students. The board has been presented with copies of each policy and regulation. Original revisions are identified in red and additional revisions (based on discussion at June 13, 2016 Board Meeting) are identified in blue. (Redline / blue line copies of all policies and regulations are attached to the official minutes.)

Board Policy 2211 Nondiscrimination (revised)

Policy 2211 (sex discrimination) and Policy 2218 (discrimination based on sex, race, color and other basis) are being combined and revised into one overall nondiscrimination policy to avoid duplication. Additionally, revisions and the creation of new Board Regulation 2211R will set forth the requirement of the designation of: one or more compliance coordinators to oversee the District's compliance with Title IX and other nondiscrimination requirements; the training of staff members about Board policies against discrimination, harassment and retaliation, and; outline widespread notification in District publications about the District's prohibition against discrimination. Motion for approval made by Ms. Blakely; seconded by Ms. Zweiback; motion carried by unanimous roll call vote.

Board Regulation 2211R (new)

Board Regulation 2211R implements the requirements of Board Policy 2211 and: designates the compliance coordinators and their responsibilities; contains a model Notice of Nondiscrimination for use in District publications; and refers to grievance procedures.

Board Policy 2213 Harassment (new)

Board Policy #2230 ("Sexual Harassment") has been revised and renumbered to this new Policy #2213, and expanded to include harassment based on any protected class. Ms. McGinn clarified that the policy also protects against harassment that doesn't fall under a protected class. Additionally, it provides a definition of unlawful harassment with examples and refers to grievance procedures about how to report harassment. Motion for approval made by Ms. Karnes; seconded by Ms. Morrissette; motion carried by unanimous roll call vote.

Board Policy 2218 Nondiscrimination (deleted / consolidate with 2211)

Ms. McGinn is recommending that Board Policy 2218 be deleted and information from this policy consolidated into Board Policy 2211. Motion for approval made by Mr. Yale; seconded by Ms. Karnes; motion carried by unanimous roll call vote.

Board Policy 4210 Equal Opportunity & Nondiscrimination in Employment (revised)

Board Policy 4210 is being revised to: update the list of protected classes of employees and applicants; include prohibitions against discrimination, harassment and retaliation; include a definition of unlawful harassment and provide examples; include a definition of unlawful sexual harassment and provide examples; provide for interim measures to protect alleged victims, provide for school safety, and prevent further potential discrimination, harassment or retaliation pending District investigation; require prompt, appropriate and effective remedies, and; provide for requests for confidentiality, and factors to be considered in whether a request for confidentiality can be granted. Motion for approval made by Ms. Zweiback; seconded by Ms. Blakely; motion carried by unanimous roll call vote.

Board Regulation 4210R (new)

Board Regulation 4210R sets out the procedures for implementing Board Policy 4210, including how reports by employees and applicants for employment can be made; the timeframes for investigation; preparation of an investigative report; how a request for further review can be made after completion of the investigation and the procedures for the further review; and alternative complaint procedures.

Board Policy 4491 Maintaining Professional Adult/Student Boundaries (new)

New board policy 4491 addresses, under Title IX, the prohibition against inappropriate behavior or conduct, including grooming behavior, by adults toward students that may lead to sexual harassment or discrimination, and; provides students, parents, and school staff members with the expectations of the District about appropriate and inappropriate interactions between adults and students in a school setting or at school-sponsored activities, the goal of which is to protect both students and staff members and to prevent misunderstandings. Ms. McGinn stated that additional clarifying language / definition on "grooming" has been added to the policy, as well as the source / type of interactions (in person, electronically). Motion for approval made by Ms. Morrisette; seconded by Ms. Zweiback; motion carried by unanimous roll call vote.

Board Policy 5320 Student-Equal Educational Opportunity & Nondiscrimination (new)

Board Policy 5320 is being created to specifically address nondiscrimination and equal educational opportunities for students and the prohibition of unlawful harassment, discrimination, and retaliation against students. It also: defines and provides examples of unlawful harassment and unlawful sexual harassment; provides for interim measures to protect alleged victims, provide for school safety, and prevent further potential discrimination, harassment or retaliation pending the District's investigation; requires prompt, appropriate and effective remedies, and; provides for requests for confidentiality, and factors to be considered in whether a request for confidentiality can be granted. Motion for approval made by Mr. Yale; seconded by Ms. Morrisette; motion carried by unanimous roll call vote.

Board Regulation 5320R (new)

Regulation 5320R sets out the procedures for implementing Policy 5320, including how reports by students, parents and others can be made, the timeframes for investigation and the handling of matters under the Student Code of Conduct – Board Policy 5300 and state law on student discipline, how request for further review can be made after completion of the investigation and the procedures for the further review, and alternative complaint procedures.

Board Policy 5670 Marriage & Pregnancy (revised)

The District’s policy on married and pregnant students is being updated to include nondiscrimination based on parental status as required by law, and to make clear that pregnant students may, but are not required to, elect to attend school at the West Campus. Clarifying language added to include students in grades 9-12, based on individual needs and a SAT team’s approval. Motion for approval made by Ms. Karnes; seconded by Ms. Morrisette; motion carried by unanimous roll call vote.

District Non-Levy Funds

Mr. Zagozda presented an overview of the district’s non-levy funds, including estimated actuals for FY16 and budgeted amounts for FY17.

		FY15 Actual	FY16 Budget	FY16 Est Actual	FY17 Budget
Nutrition Services	REVENUE	\$4,857,029	\$4,680,500	\$5,106,980	\$5,101,650
	EXPENSE	\$5,231,151	\$4,680,500	\$4,837,161	\$4,900,000
Activities Fund	REVENUE	\$1,662,965	\$1,800,000	\$1,711,186	\$1,800,000
	EXPENSE	\$1,597,106	\$1,800,000	\$1,486,124	\$1,800,000
Enterprise Fund	REVENUE	\$ 841,563	\$ 664,600	\$ 630,000	\$ 386,000
	EXPENSE	\$1,286,450	\$ 664,600	\$ 661,717	\$ 373,704
Student Fees Fund	REVENUE	\$ 85,508	\$125,000	\$ 70,000	\$125,000
	EXPENSE	\$ 85,508	\$125,000	\$ 70,000	\$125,000

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Mr. Zagozda reported that the estimated overage in Nutrition Services (NS) revenue is due to a number of schools added to the District's school lunch program, as well as an increase in the number of summer meal programs that the District provides across the city. He stated that, as the fiscal year closes out, they will monitor the FY16 actuals closely and adjust FY17 numbers accordingly. The Activities Fund is a summary total of each school building's activity accounts, and budgeted revenues and expenses will stay the same for next year. The Enterprise Fund (Access66 and rentals) experienced a significant drop due to the loss of catering and rental space at the Community Conference Center (now the elementary swing school and WHS West Campus CAPS program space). Mr. Zagozda reported that Access66 will remain active and pursue opportunities outside of district events. Student Fees Fund FY16 actuals are estimated to be lower than originally budgeted, partly due to limited summer school offerings this past summer and also because of the high-priority construction projects in a majority of elementary buildings across the district. (A copy of the Executive Summary and powerpoint is attached to the official minutes.)

District Bank Accounts - Authorized Signers

Mr. Zagozda presented for board approval an update to authorized signers on specified district accounts and school building activity accounts at Security National Bank (SNB) and American National Bank (ANB). These changes are made each year as necessary to correspond with school personnel and board officer changes. Mr. Yale moved for approval of authorized bank account signers. Ms. Zweiback seconded. Motion carried by unanimous roll call vote. (A list of name changes at SNB and ANB is attached to the official minutes.)

Project Advocates Facilities Update

Mr. Rob Zimmerman, Project Advocates (PA), presented a status update on district facilities projects currently underway. He stated that it has been very exciting to see all that has been accomplished since this same time last year and expressed gratitude to the board and the district for their confidence in allowing Project Advocates to lead this important work. Mr. Zagozda echoed Mr. Zimmerman's sentiments on the tremendous amount of progress that has been made and thanked him and others from PA (Joel McWilliams and Alan Kennedy) for their outstanding leadership and project management.

The on-going work of Phase I of the facilities master plan includes the high priority projects (Hillside, Loveland, Paddock Road, Rockbrook, Westgate and Westbrook), which are all on schedule for the start of school on August 10th, and wrap-up of implementation standards of security, furniture and HVAC at elementary buildings. Demolition and abatement at Oakdale is ongoing and bids for construction contractors will be opened on July 26, 2016. Mr. Zimmerman also reported that excess dirt from the Oakdale site will be used for in-fill at the site for construction of the new Sunset Hills building. This is a cost-saving measure. A detailed communication plan will be developed to inform all impacted neighborhoods and businesses along the major roadways from Oakdale to Sunset Hills about the planned dirt move and truck traffic. (A copy of the Executive Summary and powerpoint is attached to the official minutes.)

Personnel Report

Dr. Enid Schonewise asked for board approval of the Personnel Report (recommendations for: five probationary contracts; two administrator contracts; one retirement; two resignations). Ms. Zweiback moved for approval of the Personnel Report. Ms. Morrissette seconded. Motion carried by unanimous roll call vote. (A copy of the Personnel Report is attached to the official minutes.)

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Reports

Ms. Blakely, who serves as district representative to NE Association of School Boards (NASB), reported that she attended a meeting in July and a second summer meeting is scheduled in August. NASB is looking at ways that they can best support member school districts in advocating for public education. Additionally, Ms. Blakely reported that the Education Committee of the Nebraska Chapter of Public Relations Society of America (NPRSA) is offering to work with NE school districts to provide a free evaluation of a district's communication and public relations efforts. Dr. McCann will work with Mr. Williams to initiate this complimentary assessment. Ms. Morrisette is serving on the NASB Legislative Committee.

Announcements

Dr. McCann reviewed upcoming events, which include:

July 27-29, 2016	NCSA Administrator Days – Kearney, NE
July 28, 2016	Westside Lighthouse Educator Academy (Day 1)
July 29, 2016	New Teacher Breakfast - West Campus
August 1, 2016	Board of Education Meeting - 6:30 p.m.
August 4, 2016	District Staff Return from Summer Break
August 5, 2016	All-Staff Back-To-School Breakfast Social & Meeting
August 5, 2016	Project Advocates/Sunset Hills BOE Presentation
August 8, 2016	Staff Curriculum Day
August 8, 2016	Elementary Open House Night / Sneak-A-Peeks
August 9, 2016	Bond Oversight Committee Meeting - 6:00 p.m.
August 10, 2016	First Day of School

There being no further business the meeting adjourned at 7:51 p.m.