

**WESTSIDE COMMUNITY SCHOOLS  
DISTRICT 66  
Board Meeting Minutes – June 13, 2016**

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The Board of Education Meeting of School District 66 was convened in open and public session on June 13, 2016 at 6:30 p.m. at the Westside ABC Building, 909 S. 76th Street, Omaha, Nebraska.

Board members present:     David Williams, Vice President  
                                      Beth Morrissette, Treasurer  
                                      Rosie Zweiback, Director  
                                      Dana Blakely, Director  
                                      Kris Karnes, Director  
                                      Adam Yale, Director

Notice of the meeting was given by placing advance notice on the front page of the District's website no less than 48 hours in advance of the scheduled commencement of the meeting as authorized by Board Policy 1220. Notice for this meeting appeared beginning on June 8, 2016, and appeared continuously up through the start of this board meeting, a copy of which is attached to the official minutes. Notice of this meeting and the availability of the agenda was simultaneously given to all members of the Board of Education and available to anyone at the Board of Education office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**District Staff in Attendance:**

Blane McCann, Enid Schonewise, Mark Weichel, Greg Betts, Bob Zagozda, Alison McGinn, Brian Gabriel, Michelle Patterson, Glen Jagels, Lindsey Jagels, Molly Hurley, Andrew Easton, Alan Bone, Laura Iliff, Kim Schmidt.

**Others in Attendance:**

Dave Richardson, Rob Zimmerman, Annette Smith, Ivan Gilreath, Michael Modra, Ann Christiansen.\* Members of the public are not required to identify themselves to attend. Attendee names appearing in these minutes are those who signed a voluntary sign-in sheet.

Mr. Williams called the meeting to order at 6:30 p.m. Board member roll call was taken and attendance is noted above.

Mr. Williams welcomed the audience and asked if public notice had been given of the meeting under the Nebraska Open Meetings Act. Ms. Hurley responded that required notice had been given. He acknowledged that the meeting had been publicly announced and the agenda was available to any interested parties. Mr. Williams announced that a copy Nebraska Open Meetings Act is posted at the meeting as required by law.

Ms. Blakely made a motion to approve the minutes of the Board of Education Meeting held on May 9, 2016, as presented. Ms. Zweiback seconded. Motion carried by unanimous roll call vote, with Ms. Karnes and Mr. Yale abstaining.

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### **Financials**

Ms. Morrissette presented the treasurer's report for May 2016 and made a motion for approval of expenditures in the amount of \$6,821,048. Ms. Blakely seconded. Motion carried by unanimous roll call vote. A copy of the May 2016 Financial Statements are attached to the official minutes.

### **Communications**

Dr. McCann welcomed Mr. Andrew Easton, an English teacher at the high school, and congratulated him for recently being named one of 52 Lead Digital Innovators by PBS LearningMedia. This recognition program is in its fourth year and recognizes tech-savvy K-12 educators who are serving as leaders in education technology and incorporating digital media into their classrooms. Mr. Easton shared his application video and how he is using technology to personalize learning for his students.

Dr. McCann announced that, for the second year in a row, Westside Middle School has earned the Outstanding Middle School Nebraska Career Education Program Award. Crystal Bolamperti, Business Teacher at WMS, accepted the award on the school's behalf at the NE Career Education Conference in Kearney on June 8, 2016.

Dr. McCann shared that Westside Community Schools was voted number 1 in the education category in the Omaha World Herald's "Omaha's Choice Awards", getting top votes for best high school and best K-8.

### **Westbrook Elementary**

Mr. Glen Jagels, Principal at Westbrook Elementary, focused his presentation to the board on the important work of knowing the individual needs of our students and being able to support the families who may be struggling with meeting even the basic needs of their child(ren). He explained that the difficulties and challenges that many students face at home can inhibit, and even prevent, a student from finding success in the classroom. And in some cases, Mr. Jagels said, coming to school is the only stable factor in their daily routine. Mary McPadden, one of our school psychologists, has worked to identify a number of agencies that can assist families, often for free or through Medicaid. Additionally, Mr. Jagels reported that continuity with other programs like the Westside Early Childhood program and the Boys & Girls Club site at Westbrook also help to support the varied needs of all their students and families. (A copy of Mr. Jagels powerpoint is attached to the official minutes.)

### **Board Policy Reviews**

As part of the district's ongoing review of board policies, Ms. Alison McGinn, Administrative Counsel, presented the following seven board policies for consideration and discussion. Ms. McGinn reported that the review / consolidation of existing policies and subsequent creation of new policies has been a nearly year-long process. Additionally, three new regulations have been created to clearly outline procedures and the implementation requirements of accompanying policies. Ms. McGinn stated that it is important for this information to be readily available to our staff and families. Dr. McCann thanked Ms. McGinn for her work.

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### Board Policy 2211 Nondiscrimination (revised)

Policy 2211 (sex discrimination) and Policy 2218 (discrimination based on sex, race, color and other basis) are being combined and revised into one overall nondiscrimination policy to avoid duplication. Additionally, revisions will set forth the requirement of the designation of: one or more compliance coordinators to oversee the District's compliance with Title IX and other nondiscrimination requirements; the training of staff members about Board policies against discrimination, harassment and retaliation, and; outline widespread notification in District publications about the District's prohibition against discrimination.

### Board Regulation 2211R (new)

Board Regulation 2211R implements the requirements of Board Policy 2211 and: designates the compliance coordinators and their responsibilities; contains a model Notice of Nondiscrimination for use in District publications; and refers to grievance procedures.

### Board Policy 2213 Harassment (new)

Board Policy #2230 ("Sexual Harassment") has been revised and renumbered to this new Policy #2213, and expanded to include harassment based on any protected class. Additionally, it provides a definition of unlawful harassment and provides examples; Provides a definition of unlawful sexual harassment and provides examples, and; refers to grievance procedures about how to report harassment.

### Board Policy 2218 Nondiscrimination (deleted / consolidate with 2211)

Ms. McGinn is recommending that Board Policy 2218 be deleted and information from this policy consolidated into Board Policy 2211.

### Board Policy 4210 Equal Opportunity & Nondiscrimination in Employment (revised)

Board Policy 4210 is being revised to: update the list of protected classes of employees and applicants; include prohibitions against discrimination, harassment and retaliation; include a definition of unlawful harassment and provide examples; include a definition of unlawful sexual harassment and provide examples; provide for interim measures to protect alleged victims, provide for school safety, and prevent further potential discrimination, harassment or retaliation pending District investigation; require prompt, appropriate and effective remedies, and; provide for requests for confidentiality, and factors to be considered in whether a request for confidentiality can be granted.

### Board Regulation 4210R (new)

Board Regulation 4210R sets out the procedures for implementing Board Policy 4210, including how reports by employees and applicants for employment can be made; the timeframes for investigation; preparation of an investigative report; how a

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request for further review can be made after completion of the investigation and the procedures for the further review; and alternative complaint procedures.

Board Policy 4491 Maintaining Professional Adult/Student Boundaries (new)

New board policy 4491 addresses, under Title IX, the prohibition against inappropriate behavior or conduct, including grooming behavior, by adults toward students that may lead to sexual harassment or discrimination, and; provides students, parents, and school staff members with the expectations of the District about appropriate and inappropriate interactions between adults and students in a school setting or at school-sponsored activities, the goal of which is to protect both students and staff members and to prevent misunderstandings.

Board Policy 5320 Student-Equal Educational Opportunity & Nondiscrimination (new)

Board Policy 5320 is being created to specifically address nondiscrimination and equal educational opportunities for students and the prohibition of unlawful harassment, discrimination, and retaliation against students. It also: defines and provides examples of unlawful harassment and unlawful sexual harassment; provides for interim measures to protect alleged victims, provide for school safety, and prevent further potential discrimination, harassment or retaliation pending the District's investigation; requires prompt, appropriate and effective remedies, and; provides for requests for confidentiality, and factors to be considered in whether a request for confidentiality can be granted.

Board Regulation 5320R (new)

Regulation 5320R sets out the procedures for implementing Policy 5320, including how reports by students, parents and others can be made, the timeframes for investigation and the handling of matters under the Student Code of Conduct – Board Policy 5300 and state law on student discipline, how request for further review can be made after completion of the investigation and the procedures for the further review, and alternative complaint procedures.

Board Policy 5670 Marriage & Pregnancy (revised)

The District's policy on married and pregnant students is being updated to include nondiscrimination based on parental status as required by law, and to make clear that pregnant students may, but are not required to, elect to attend school at the West Campus.

Ms. McGinn will bring policies back before the board at the July 18, 2016 Board of Education Meeting for further review before approval. There was discussion on the addition of further clarifying language on: sexual orientation and sexual harassment; the scope / extent of electronic communication / messaging (email or text) between teachers and students as related to classroom

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work or school activities; and the inclusion of grade 9 when providing choice of high school setting building for pregnant students. (Redline copies of all policies and regulations are attached to the official minutes.)

### **BOE Conflict of Interest Agreement**

Pursuant to Board Policy 1115 - Conflicts of Interest, members of the Board of Education will signify their understanding and acceptance of the requirements of this policy at the June board meeting held in even (board election) years. A signed and dated copy of each board member's agreement is attached to the official minutes.

### **Bond Oversight Committee Appointments**

Dr. McCann requested board approval of two new appointments and one re-appointment to the 5-person Bond Oversight Committee (BOC). The BOC was created as part of the District's commitment to transparency and public confidence in the use of bond funds that were approved on May 12, 2015.

David Cota	Re-Appointment to a one-year term (2016-2017)
Kris Brown	New Appointment to a two-year term (2016-2018)
Ann Christiansen	New Appointment to a two-year term (2016-2018)

The other two BOC members, John Hughes and Mike Williams, were appointed to two-year terms (June 2015 - May 2017) in the spring of 2015. (A copy of the Executive Summary is attached to the official minutes.)

### **Sunset Hills Schematic Design**

Representatives from TACK Architects (Jeff Dolezal, Chris Houston and Nichole Schultes) presented the schematic design of the new Sunset Hills Elementary School. They have been pleased with the engagement of the school community and the wider neighborhood community. Residents, whether or not they have children at Sunset Hills, are generating lots of positive energy about the project. Everyone involved is working to maintain the important memories of Sunset Hills and to incorporate design elements of the original building into the new building, and (going from a one section to two section building) to maintain the small-school environment.

The Design Advisory Committee (DAC) took many aspects into consideration when choosing the final schematic design, including: indoor and outdoor learning environments (an outdoor water retention area will be landscaped and used for learning about ecosystems and engineering); building character; traffic and parking; drop-off and pick-up; and safety and security. Another important aspect was that the building have community spaces that were welcoming and that take advantage of the wide-open views and proximity to the neighborhood pool and walking trails. Ultimately, the DAC selected a single-story design with a mixed use of wood, brick, glass, metal and unique lighting elements. Parking will be divided on both sides (east and west) of the

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building, there will be a separate entrance and playground for preschool, and an outdoor courtyard near the media center and student commons will provide additional space for outside activities. Other DAC meetings to be held yet this summer include interior design and materials review, and TACK is scheduled to present additional design developments at a board meeting in August. (A copy of TACK Architects powerpoint is attached to the official minutes.)

### **State Aid Presentation**

Mr. Bob Zagozda, Chief Financial Officer, and Mr. Brian Gabriel, Director of Finance, presented their annual report on state aid. They provided a brief history of state aid and an overview of the various components of the finance formula for all Nebraska public schools. Known as the Tax Equity and Educational Opportunities Support Act, or TEEOSA, the formula is used to: 1) estimate how much a school district needs to provide education; 2) estimate how much money that district has available through property tax and other receipts; and 3) provide state aid to bridge any gaps between needs and resources.

Other components that Mr. Zagozda and Mr. Gabriel reviewed included the formula of the Learning Community (LC), a comparison of preliminary property valuations, a calculation of common levy proceeds and Learning Community fund distribution, the switch back to option enrollment, elimination of the Common Levy and the Learning Community state aid process (result of LB 1067). The change back to option enrollment will also phase out transportation. In addition, LC districts will receive some additional poverty funding to support a LC Community Achievement Plan. (A copy of the Executive Summary and State Aid Report is attached to the official minutes.)

### **Sale of Surplus Materials**

Mr. Zagozda requested board approval for the sale of surplus teaching materials (spanish language teacher kit) and a chiller (from Oakdale Elementary), as required by Board Policy 3450. Mr. Zagozda stated that proceeds from the sale of these items will be put into the Bond Fund. Mr. Yale made a motion to approve the sale of these items. Ms. Zweiback seconded. Motion carried by unanimous roll call vote. (A copy of Mr. Zagoda's Executive Summary is attached to the official minutes.)

### **ESU3 Drivers Education Contract 2016-2017**

Dr. McCann requested approval of the ESU3 Driver Education contract for the 2016-2017 school year. ESU3 provides the instructor, the automobiles and all costs relating to maintenance, insurance and behind-the-wheel training for driver education students. The cost is \$350 per student (minimum requirement of 10 students per class). There was no increase in this price from last year. Ms. Morrissette moved for approval of the ESU3 Drivers Education Contract. Ms. Zweiback seconded. Motion carried by unanimous roll call vote. (A copy of the Executive Summary is attached to the official minutes.)

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### **Personnel Report**

Dr. Enid Schonewise asked for board approval of the Personnel Report (recommendations for: six resignations; one retirement; two temporary to probationary contracts; 16 probationary contracts; one temporary contract). Dr. Schonewise stated that for late resignations, the district ensured that suitable replacements could be identified before releasing any teachers from their contracts. Ms. Zweiback moved for approval of the Personnel Report. Ms. Blakely seconded. Motion carried by unanimous roll call vote. (A copy of the Personnel Report is attached to the official minutes.)

### **Transliterator Negotiated Agreement**

Mr. Zagozda requested board approval for the 2016-2017 Transliterator Negotiated Agreement that was approved by the Transliterator bargaining unit on May 9, 2016. Main points of the agreement include: a wage increase of 2.5%; the carryover of one unused personal day per year; clarification of language for duty-free lunchtime; and, changes to insurance coverage and deductibles to match what is offered to other employee groups. Ms. Zweiback moved for approval of the Transliterator Negotiated Agreement. Mr. Yale seconded. Motion carried by unanimous roll call vote. (A copy of the Executive Summary and redline copy of Transliterator Agreement is attached to the official minutes.)

### **Board of Education Officer Appointments**

Ms. Blakely made a motion for approval of the following slate of Board of Education Officers for the 2016-2017 school year:

President:	David Williams
Vice President:	Beth Morrissette
Secretary:	Kris Karnes
Treasurer:	Dana Blakely
Director:	Rosie Zweiback
Director:	Adam Yale

Mr. Yale seconded the motion. Motion carried by unanimous roll call vote.

### **Reports**

Ms. Morrissette reported that Dr. David Patton was recently selected as the new CEO of the Learning Community.

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**Announcements**

Dr. McCann reviewed upcoming events, which include:

- June 14, 2016 – Bond Oversight Committee Meeting
- June 15, 2016 – BOE / Sr. Leadership Workshop (@ ABC)
- June 27, 2016 – Westside Alumni Foundation – Westside Open 2016
- July 18, 2016 – Board of Education Meeting
- July 27-29, 2016 – NCSA Administrator Days – Kearney, NE
- July 28, 2016 – Westside Lighthouse Educator Academy (Day 1)

There being no further business the meeting adjourned at 8:49 p.m.

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Kris Karnes, Secretary